



**OLIVER CURLING CENTRE**  
 735 McKinney Road, Oliver BC V0H 1T3  
 Phone: 250-498-2244 Email: occ@eastlink.ca

**FACILITY RENTAL AGREEMENT**

Renters name/organization: \_\_\_\_\_ Contact person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Expected attendance numbers: \_\_\_\_\_ (Maximum of 125 people for upstairs lounge)

Event description: \_\_\_\_\_

Date(s) required: \_\_\_\_\_ to \_\_\_\_\_ Hours required: From \_\_\_\_\_ PM To \_\_\_\_\_ PM

Will bar service be required? (See clause 11 on page 2) Yes:  No:

**RENTAL SUMMARY**

Upper lounge: # of days \_\_\_\_ at \$200/day **or** # of hours \_\_\_\_ at \$40/hour \$\_\_\_\_\_

Upper lounge & kitchen: # of days \_\_\_\_ at \$300/day \$\_\_\_\_\_

Concrete rink area: # of days \_\_\_\_ at \$300/day \$\_\_\_\_\_

Ice rental, hourly (per sheet, 2hr minimum): # of hours \_\_\_\_ at \$90/hour \$\_\_\_\_\_

Ice rental, daily (single sheet, 6 hours): # of days \_\_\_\_ at \$200/day \$\_\_\_\_\_

Additional sheet (\$100 per sheet): # of days \_\_\_\_ # of sheets \_\_\_\_ \$\_\_\_\_\_

School ice rentals # of sessions \_\_\_\_ at \$60/session \$\_\_\_\_\_

Bartender(s) (\$20/hr per bartender. 2 required for attendance over 40 people) # of hours \_\_\_\_ \$\_\_\_\_\_

Long term rental (Fixed price. See attached page(s) for additional information) \$\_\_\_\_\_

Voting member discount (20%) Member Name: \_\_\_\_\_ \$\_\_\_\_\_

Sub Total \$\_\_\_\_\_

GST (5%) \$\_\_\_\_\_

Non refundable deposit (10%) \$\_\_\_\_\_

*To be paid at time of booking. Waived for school rentals*

Total Payable to the Oliver Curling Club Society \$\_\_\_\_\_ **\$0.00**

**OFFICE USE ONLY**

Notified:  Bartender  Janitor  Ice Tech/Maintenance

## CONDITIONS OF RENTAL

1. The Renter shall be responsible for all costs due to damage to the building and loss or damage of equipment and furniture during the period of this agreement.
2. The Renter shall be responsible for the conduct and supervision of all persons admitted to the Oliver Curling Centre and will hold blameless the Oliver Curling Club Society or its agents from any and all liabilities incurred during the term of this agreement.
3. The Renter shall ensure that all exits and aisles are kept free of obstruction in accordance with fire regulations.
4. The Renter agrees to return the premises to the same condition as when rented. This includes floors swept, garbage removed and bathrooms tidied. Cleanup is to be done by 10:00 a.m. the following day to avoid a \$35/hour charge for janitorial services.
5. If serving food, the Renter must provide someone in the kitchen with a current **Food Safe Certificate** and shall be responsible for cleaning all appliances used and washing, drying and putting away dishes and cutlery according to Health Department Standards.*(See instructions above the sinks).*
6. The Oliver Curling Centre is a **non-smoking facility**.
7. Confetti or substitutes are not permitted in the building or outside.
8. **Individual signed waivers are required for ice surface rentals.**
9. Only clean footwear will be permitted on the ice surface and all children under the age of 12 must wear a safety helmet.
10. If renting the cement surface, **only painter's tape allowed** on the floor surface and must be completely removed within 48 hours of laying it down. **No cleaning products can be used on the cement without the permission of the Ice Technician or Building Maintenance Committee.**
11. All liquor will be sold and served by the Oliver Curling Centre and no outside liquor can be brought in to the facility. In accordance with the Club's liquor license, no liquor is allowed in the ice surface area.
12. Notice of cancellation must be submitted at least one week in advance except in a proven emergency, or 50% of the damage deposit will be claimed.
13. The Oliver Curling Club Society reserves the right to cancel this rental agreement at anytime for reasons of misuse.

**I have read and agree to all of the above:**

Signers Printed Name& Title: \_\_\_\_\_

Renters Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OCC Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_